



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 590 40th Ave NE**  
**Monday, December 14, 2020**  
**7:00 PM**

**Mayor**  
Donna Schmitt  
**Councilmembers**  
Robert A. Williams  
John Murzyn, Jr.  
Connie Buesgens  
Nick Novitsky  
**City Manager**  
Kelli Bourgeois

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**AGENDA**

**NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS**

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats whether solely in-person or a combination of in-person and electronic means, members of the public who wish to attend may do so by attending in-person, by calling **1-312-626-6799** and entering **meeting ID 885 9676 9592**, or by Zoom at <https://us02web.zoom.us/j/88596769592> at the scheduled meeting time. If there are any questions about this notice or attending/calling in to the meeting, please contact the City Clerk at (763) 706-3611.*

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

- A. 2020 Citizen of the Year Award Presentation**
- B. 2020 Employee of the Year Award Presentation**
- C. Recognition of 2020 Census Complete Count Committee Chair Kt Jacobs**
- D. Recognition of Councilmember Bobby Williams for 20 years of service**
- E. Recognition of Mayor Donna Schmitt for 10 years of service**
- F. 100th Anniversary Celebration Update**

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent*

*Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda Items.

**1. Approve October 5, 2020 Special City Council Meeting Minutes**

MOTION: Move to approve the minutes of the Special City Council Meeting of October 5, 2020

**2. Approve October 5, 2020 2019 Concrete Alley Improvement Assessment Hearing Minutes**

MOTION: Move to approve the minutes of the 2019 Concrete Alley Improvement Assessment Hearing of October 5, 2020

**3. Approve October 5, 2020 2020 Seal Coat Program Assessment Hearing Minutes**

MOTION: Move to approve the minutes of the 2020 Seal Coat Program Assessment Hearing of October 5, 2020

**4. Approve October 5, 2020 Delinquent Accounts Assessment Hearing Minutes**

MOTION: Move to approve the minutes of the Delinquent Accounts Assessment Hearing of October 5, 2020

**5. Approve October 5, 2020 City Council Work Session Minutes**

MOTION: Move to approve the minutes of the City Council Work Session of October 5, 2020

**6. Approve November 12, 2020 Special City Council Meeting Minutes**

MOTION: Move to approve the minutes of the Special City Council Meeting of November 12, 2020

**7. Approve November 23, 2020 City Council Meeting Minutes**

MOTION: Move to approve the minutes of the City Council Meeting of November 23, 2020

**8. Accept September 28, 2020 EDA Minutes**

MOTION: Move to accept the EDA minutes of September 28, 2020

**9. Accept October 5, 2020 EDA Minutes**

MOTION: Move to accept the EDA minutes of October 5, 2020

**10. Accept November 4, 2020 Planning Commission Minutes**

MOTION: Move to accept the Planning Commission minutes of November 4, 2020

**11. Adopt Resolution 2020-111 Establishing Precinct and Polling Locations for the 2021 Election Year**

MOTION: Move to waive the reading of Resolution 2020-111, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2020-111, establishing Precinct and Polling Locations for the 2021 Election Year

- 12. Consideration of Adoption of the City of Columbia Heights Fee Schedule for 2021**  
MOTION: Move to waive the reading of Resolution 2020-112, there being ample copies available to the public  
MOTION: Move to adopt Resolution 2020-112, approving the City of Columbia Heights Fee Schedule for 2021
- 13. Cancel December 28, 2020 Regular City Council Meeting**  
MOTION: Move to cancel the December 28, 2020 Regular City Council Meeting
- 14. Authorize School Resource Officer Contract with Columbia Heights School District**  
MOTION: Move to authorize the Mayor and the Police Chief to enter into a Joint Powers Agreement with Columbia Heights Public Schools for the provision of a Police School Resource Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2021
- 15. Approve Resolution 2020-116 Transfer of funds to the Fire Department 2020 Budget**  
MOTION: Move to waive the reading of Resolution 2020-116, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2019-116, being a Resolution amending the 2020 Fire Department budget.
- 16. Consideration of Approval of Attached List of Rental Housing Applications**  
MOTION: Move to approve the items listed for rental housing license applications for December 14, 2020, in that they have met the requirements of the Property Maintenance Code.
- 17. Approve Business License Applications**  
MOTION: Move to approve the items as listed on the business license agenda for December 14, 2020 as presented.
- 18. Review of Bills**  
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,244,184.18.

#### **PUBLIC HEARINGS**

- 19. Adopt Resolution 2020-113 Being a Resolution Levying and Adopting the Assessment for One Alley Light, Area No. 677-48**  
MOTION: Move to close the public hearing and waive the reading of Resolution 2020-113, there being ample copies available to the public  
MOTION: Move to adopt Resolution 2020-113, being a Resolution levying and adopting the assessment for an alley light, area no. 677-48.
- 20. Resolution 2020-114, Approving Final Plat for a 29-unit assisted living facility on the property located at PID 35-24-43-0125 (unassigned address) known as the "remnant**

**parcel"**

MOTION: Move to close the public hearing and waive the reading of 2020-114, there being ample copies available to the public

MOTION: Move to approve Resolution 2020-114, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving the Final Plat for Contractor Capital Company, LLC, subject to certain conditions of approval

**21. Resolution 2020-115, Approving a Conditional Use Permit for a wireless communication tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE**

MOTION: Move to close the public hearing and waive the reading of Resolution No. 2020-115, there being ample copies available to the public

MOTION: Move to approve Resolution No. 2020-115, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Conditional Use Permit for a wireless communications tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE, subject to certain conditions of approval

**22. Resolution 2020-117, Adopting a Budget for the Year 2021, Setting the City Levy, Approving the HRA Levy, and Approving a Tax Rate Increase**

MOTION: Move to close the public hearing and waive the reading of Resolution 2020-117, there being ample copies available to the public

MOTION: Move to adopt Resolution 2020-117, being a resolution adopting a budget for the year 2021, setting the city levy, approving the HRA levy, and approving a tax rate increase

**ITEMS FOR CONSIDERATION**

**New Business and Reports**

**23. City Manager's Performance Evaluation Summary**

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**Report of the City Attorney**

**ADJOURNMENT**



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Kelli Bourgeois, City Manager

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*